



# Certified Business Analysis Practitioner (IIBA-CBAP®) Certification Exam Prep

Duration  
4 Days

Delivery Methods  
VILT, Private Group



The International Institute of Business Analysis (IIBA®) Certified Business Analysis Practitioner™ (CBAP®) certification has long been recognized as the gold standard in business analysis certifications. The high standards for eligibility and a rigorous exam have made this the most sought-after certification for senior Business Analysis (BA) professionals. This comprehensive workshop will help you make the most of your study time. The course was designed, created, and is taught by expert IIBA-certified instructors who will help you focus on critical study areas and provide insights into the exam. This course conforms to and aligns with the BABOK® Guide version 3.0 of the IIBA® (International Institute of Business Analysis).

Whether working in traditional Waterfall, Agile or hybrid project environments, Business Analysis skills are central to facilitating communication and achieving consensus among stakeholders. From understanding the business need and writing business cases, to requirements management, through evaluating solutions, those filling the role of BA are addressing the most pressing issue facing businesses today: How to deliver value and meet the business need. CBAP® candidates will learn the full repertoire of BA techniques and elevate their understanding of their own experience as seen through the lens of industry best practices. The investment in a CBAP® certification enhances the effectiveness and professionalism of practitioners and translates into a robust return on the investment for both individuals and organizations that will benefit from improved business processes, higher rates of project success, and better business outcomes.

**This course satisfies the 35 hours of formal education required to sit for the CBAP exam.**



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## Who Should Attend

- This course is suitable for individuals who have hold business analysis responsibilities within their organization and seek industry-recognized certification through the International Institute of Business Analysis.
- CBAP® Certification (Certified Business Analysis Professional™) is the level three professional certification from the IIBA® for individuals with extensive business analysis experience. CBAPs are recognized experts in the BA field, relied on for the most significant projects, and demonstrate commitment to the profession, an important edge with employers. Applicants must meet certain eligibility requirements, including passing a rigorous exam, to earn the CBAP certification credential.

## Course Objectives

- Identify the critical principles, activities, tasks, techniques, and tips described in the BABOK® Guide, version 3.0
- Anticipate the general types of questions that appear on the exam and learn how to answer them
- Cite the core knowledge areas, their activities, tasks, deliverables, inputs and outputs, and their relationships
- Measure your ability to successfully complete the exam through sample questions in each knowledge area
- Dissect and understand tricky sample questions through guided discussion after every practice exam
- Develop a personal test prep strategy, employing various test-taking tactics
- Fluency in industry standard terms, concepts and techniques
- Increased confidence in BA practitioners ability to lead stakeholders
- More mature organizational BA practice with common language
- Improved professionalism and morale among BAs
- Improved business outcomes

All of our IIBA exam prep courses are taught by expert IIBA certification instructors and fulfill the IIBA-required 35 contact hours training to sit for the CBAP exams. In addition to the training course, you will also receive the following with 6-months of access to an extensive online training portal upon registration:

- CBAP Certification Training Course Binder
- CBAP Certification Study Guide
- BABOK® Study Tables
- CBAP training aids (study sheets and exam tips)
- Over 1,200 CBAP exam prep sample questions
- Access to additional web-based video lectures

## Agenda

### 1 - CBAP® EXAM INFORMATION & TIPS

- Tips on completing the application
- Exam information
- Studying tips & CBAP prep resources
- IIBA & BABOK® Guide overview & structure

### 2 - INTRODUCTION AND KEY CONCEPTS





- BABOK® Guide knowledge & focus areas
- Business Analysis Core Model
- Key BABOK® Guide Terminology
- Classification of Requirements
- Key Stakeholders
- Common themes

### **3 - UNDERLYING COMPETENCIES**

- Overview
- 6 competency areas

### **4 - BUSINESS ANALYSIS PLANNING AND MONITORING (BAPM)**

- Goal, key tasks, elements, & details
- Common Themes
- Techniques

### **5 - REQUIREMENTS LIFE CYCLE MANAGEMENT**

- Goal, key tasks, elements, & details
- Designing the User Experience
- Techniques

### **6 - ELICITATION AND COLLABORATION**

- Goal, key tasks, elements, & details
- Designing the User Experience
- Techniques

### **7 - STRATEGY ANALYSIS**

- Goal, key tasks, elements, & details
- Designing the User Experience
- Techniques

### **8 - REQUIREMENTS ANALYSIS AND DESIGN DEFINITION**

- Goal, key tasks, elements, & details
- Common Themes
- Techniques

### **9 - SOLUTION EVALUATION**

- Goal, key tasks, elements, & details
- Common Themes
- Techniques

### **10 - FINAL REVIEW**

